

# How to make a Complaint



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

## Details of your complaint

Who did you tell about your complaint and when?

What action was taken by the staff member?

What should we do to put it right?

Please return to:

Marches Housing Association  
FREEPOST HR100  
Lion Court, Broad Street  
Leominster,  
Herefordshire, HR6 8LE